



**CLASS- XII**

**SYLLABUS 2022-23**  
**SUBJECT- ENGLISH**

April	FLAMINGO –PROSE – The Last Lesson Lost Spring POETRY - My Mother At Sixty Six WRITING SKILLS - Notice Writing READING - Comprehension Passage
May	FLAMINGO – POETRY – Keeping Quiet VISTAS -- PROSE - Third Level Tiger King WRITING SKILLS - Invitation (Formal) READING - Comprehension Passage
July	FLAMINGO - PROSE - Deep Water Rattrap POETRY - A Thing Of Beauty VISTAS - PROSE - Journey To The End Of The Earth  WRITING SKILLS - Article Letter to the editor READING - Graphical Passage
August	FLAMINGO - PROSE - Indigo Poet & Pancakes POETRY - Aunt Jennifer's Tigers VISTAS PROSE - On The Face Of It WRITING SKILLS - Report Writing Invitation (Informal) READING - Comprehension Passage
September	Revision of the syllabus covered till August for the mid -term exam
October	FLAMINGO – PROSE – The Interview Part I & II POETRY – A Roadside Stand VISTAS - PROSE - The Enemy WRITING SKILLS - Job Application READING - Comprehension Passage
November	FLAMINGO - PROSE - Going Places VISTAS - PROSE - Memories of Childhood Cutting of My Long Hair We Too Are Human Beings WRITING SKILLS - Replies (Formal & Informal) READING - Comprehension Passage
December	Revision of the whole syllabus for the Pre- Board Exam
January	Board ASL & II Pre Board Exam
February	Revision and Annual Examinations
<b>Syllabus</b>	
Unit Test -1	Syllabus covered till May 2023
Mid-Term	Syllabus covered till August 2023
Unit Test - 2	Syllabus covered In the month of October
Final Term	Whole Syllabus

**CLASS-XII****SYLLABUS 2023-24**  
**SUBJECT- Accountancy**

May	Unit-2. Accounting for Partnership Firms <ul style="list-style-type: none"><li>• Fundamental of partnership Firms</li><li>• Valuation of Goodwill</li><li>• Admission of a Partner (Excluding capital adjustment)</li></ul>
July	Unit-2 Accounting for partnership Firms <ul style="list-style-type: none"><li>• Admission of partner(capital adjustment)</li><li>• Retirement and Death of a partner</li><li>• Dissolution of Partnership firm</li></ul>
August	Unit-4 Analysis of Financial Statements <ul style="list-style-type: none"><li>• Financial statements of a company</li><li>• Financial Analysis and tools of Financial Analysis</li></ul> Unit -5 Cash Flow statement <ul style="list-style-type: none"><li>• Format and types of activities</li><li>• Preparation of cash flow statement</li></ul>
September	Revision and Mid term Exams
October	Unit 3 company Accounts <ul style="list-style-type: none"><li>• Issue of Shares</li><li>• Issue of Debentures</li></ul>
November	Unit 3-company accounts <ul style="list-style-type: none"><li>• Disclosure of Share capital in the Balance sheet of the company</li><li>• Revision for pre-Board Exams</li></ul>
December	Pre-board Exams
January	Board practical exams and Revision
February	Revision
Unit Test -1	UNIT 1(FUNDAMENTALS OF PARTNERSHIP FIRMS,VALUATION OF GOODWILL,ADMISSION OF PARTNER WITHOUT CAPITAL ADJUSTMENT)
Mid-Term	UNIT 1 (COMPLETE) UNIT 4 AND UNIT 5 FROM ANALYSIS OF FINANCIAL STATEMENT BOOK
Unit Test - 2	UNIT 3 (ISSUE OF SHARES AND ISSUE OF DEBENTURES)
Final Term	COMPLETE SYLLABUS

May	<p><b>Chapter 1:NATURE AND SIGNIFICANCE OF MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Meaning,features,importance and functions of management</li> <li>• Nature of management as Art,Science and Profession</li> <li>• Levels of management</li> </ul> <p><b>CHAPTER 2:PRINCIPLES OF MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Principles of Henri Fayol and F.W,Taylor</li> <li>• Techniques of scientific Management</li> </ul> <p><b>Chapter 11:MARKETING MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Meaning and 4P,s of marketing management</li> <li>• Elements of each P of Marketing management</li> </ul>
July	<p><b>CHAPTER 12:CONSUMER PROTECTION</b></p> <ul style="list-style-type: none"> <li>• Meaning,Need,Importance of consumer protection Act</li> <li>• Rights,Responsibilities of consumers</li> <li>• Redressal agencies according to consumer protection act 2019</li> </ul> <p><b>CHAPTER 3:BUSINESS ENVIRONMENT</b></p> <ul style="list-style-type: none"> <li>• Meaning,features and dimensions of business environment</li> </ul> <p><b>CHAPTER 4:PLANNING</b></p> <ul style="list-style-type: none"> <li>• Meaning,features,importance ,steps and limitations of planning</li> <li>•</li> </ul>
August	<p><b>CHAPTER 5 ORGANISING</b></p> <ul style="list-style-type: none"> <li>• Meaning,features,importance and steps of organizing</li> <li>• Types of Organisation structure and forms of organization</li> </ul> <p><b>CHAPTER 6 :STAFFING</b></p> <ul style="list-style-type: none"> <li>• Meaning,importance,steps of Staffing</li> <li>• Steps of selection and types of training</li> </ul>
September	<p><b>CHAPTER 7:DIRECTING</b></p> <ul style="list-style-type: none"> <li>• Meaning,importance and elements of Directing</li> <li>• Types of leadership styles</li> <li>• Financial and non-financial incentives</li> <li>• Communication and its barriers</li> </ul> <p><b>CHAPTER 8:CONTROLLING</b></p> <ul style="list-style-type: none"> <li>• Meaning,importance and steps of controlling</li> </ul>
October	<p><b>CHAPTER 8:CONTROLLING</b></p> <ul style="list-style-type: none"> <li>• Concept of management and control by exception</li> </ul> <p><b>CHAPTER9:FINANCIAL MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Meaning and functions of financial management</li> <li>• Factors affecting Investment decision,financing decision,dividend decision and working capital decision</li> </ul>

November	<b>CHAPTER 10:FINANCIAL MARKET</b> <ul style="list-style-type: none"> <li>• Types of financial market(Money market and capital market)</li> <li>• Functions of SEBI and stock exchange</li> <li>• Trading procedure in stock exchange</li> <li>• Dematerialisation and Depository services</li> </ul>
December	<b>PRE-BOARD EXAMS</b>
January	<b>REVISION AND PRACTICAL EXAMS</b>
February	<b>PRACTICAL EXAMS AND REVISION</b>
	•
Unit Test -1	<b>CHAPTER1,CHAPTER2 AND CHAPTER 11</b>
Mid-Term	<b>CHAPTER 1 TO CHAPTER 6</b> <b>CHAPTER 11 AND CHAPTER 12</b>
Unit Test - 2	<b>CHAPTER 7 TO CHAPTER9</b>
Final Term	<b>Complete Syllabus</b>

April	<p><b>PART "B" INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 6: Development Experience (1947-1990) and Economic reforms since 1991</b>  A brief introduction of the state of Indian Economy on the eve of Independence.  Common goals of Five years plans- Main features, problems and policies of agriculture  Foreign Trade : Import Substitution, critical appraisal of Industrial Development(1950 -1990)  Economic Reforms since 1991 : Reasons of Economic Reforms , The New economic Policy, LPG Policies  ---Cont---</p>
May	<ul style="list-style-type: none"> <li>• Economic Reforms since 1991 : Reasons of Economic Reforms , The New economic Policy, LPG Policies</li> </ul> <p><b>Unit 2: Money and banking</b></p> <ul style="list-style-type: none"> <li>• Money supply and its components</li> <li>• Banking: credit creation of commercial banks &amp; functions of central bank</li> </ul> <p><b>Unit 4: Government Budget and the economy</b></p> <ul style="list-style-type: none"> <li>• Objectives of Govt. Budget</li> <li>• Components of Govt. Budget</li> <li>• Deficits of Govt. Budget</li> </ul>
July	<p><b>PART "A": MACRO ECONOMICS</b>  <b>Unit 1: National income and related aggregates</b></p> <ul style="list-style-type: none"> <li>• Introduction Circular flow of income</li> <li>• Basic concepts of macro economics</li> <li>• National income and related aggregates</li> <li>• Measurement of national income</li> </ul> <p><b>Unit 5: Balance of Payments</b></p> <ul style="list-style-type: none"> <li>• Foreign Exchange Rate</li> <li>• Balance of Payments</li> </ul>
August	<p><b>PART "B" INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 7 : Current Challenges facing Indian Economy</b></p> <ul style="list-style-type: none"> <li>• Rural Development : Meaning , Rural credit, sources of rural credit , Diversification of Agricultural activities, Organic Farming</li> </ul> <p><b>Unit 10 : Comparative Development Experiences of India and its Neighbours : Comparative study – India, Pakistan and China</b></p> <p><b>UNIT 8 :</b></p> <ul style="list-style-type: none"> <li>• Human Capital formation : Meaning , Sources and its Role , Problems of HCF , Educational Sector in India</li> <li>• Employment: Meaning , Growth and changing structure of employment, In formalisation of Indian workforce ,meaning of unemployment and its types, causes , measure for unemployment</li> </ul> <p><b>UNIT 9:</b></p> <ul style="list-style-type: none"> <li>• Environment and Sustainable Development: Meaning , India's Environment, Challenges of India's Environment , Sustainable development</li> </ul>
September	Half Yearly Exams

October	<b>Unit 3 : Determination of Income and Employment</b> <ul style="list-style-type: none"> <li>Aggregate demand and related concepts</li> <li>Income determination and multiplier</li> <li>Excess demand and Deficient demand</li> </ul>
November	<ul style="list-style-type: none"> <li>Practice of Numericals</li> <li>Discussion of Doubts</li> <li>Revision of Sample Papers</li> </ul>
December	Pre- board Exams
January	Revision of Sample papers
February	Conduct of Practicals
<b>Syllabus</b>	
Quarterly Exams	<b>Unit 6 : Development Experience (1947-1990) and Economic reforms since 1991</b> <span style="float: right;"><b>Unit 2:</b></span> <b>Money and banking</b> <b>Unit 4: Government Budget and the economy</b>
Mid-Term	<b>Unit 1: National income and related aggregates</b> <b>Unit 5: Balance of Payments</b> <b>Unit 7 : Current Challenges facing Indian Economy</b> <ul style="list-style-type: none"> <li>Addition of Quarterly Exams syllabus</li> </ul>
Practice test	<b>Unit 8: Human Capital formation &amp; Employment</b> <b>Unit 9: Environment &amp; Sustainable development</b>
Final Term Preboard	<b>Unit 3 : Determination of Income and Employment</b> <ul style="list-style-type: none"> <li>Addition of Complete Syllabus of Quarterly, Mid term and Practice test</li> </ul>

**CLASS-XII****SYLLABUS 2023-24****SUBJECT-  
Mathematics**

April	Unit-II: Algebra Matrices Determinants Unit-V: Linear Programming Unit-VI: Probability
May	Unit-I: Relations and Functions Relations and Functions
July	Inverse Trigonometric Functions Unit-III: Calculus Continuity and Differentiability Applications of Derivatives
August	Unit-IV: Vectors and Three-Dimensional Geometry  Vectors Three - dimensional Geometry
September	Half Yearly Exams
October	Integrals Applications of the Integrals  Differential Equations
November	Revision
December	Pre-Board Exams
January	Re- Pre Board and Practical Exams
February	Revision
Unit Test -1	Relation and Function, Matrices and Determinants, Linear Programming ,Probability
Mid-Term	Inverse Trigonometric, Continuity and Derivative, Application of Derivative, vector and 3D
Unit Test - 2	Integration, Application of Integration, Differential equation
Final Term	Complete Syllabus

**CLASS- XII****SYLLABUS 2022-23**  
**SUBJECT- Informatics Practices**

April	<p>Unit 1: Data Handling using Pandas -I</p> <p>Introduction to Python libraries- Pandas, Matplotlib. Data structures in Pandas - Series and Data Frames. Series: Creation of Series from – ndarray, dictionary, scalar value; mathematical operations; Head and Tail functions; Selection, Indexing and Slicing.</p> <p>Data Frames: creation - from dictionary of Series, list of dictionaries,</p>
May	<p>Text/CSV files; display; iteration; Operations on rows and columns: add, select, delete, rename; Head and Tail functions; Indexing using Labels, Boolean Indexing;</p> <p>Importing/Exporting Data between CSV files and Data Frames.</p>
July	<p>Data Visualization Purpose of plotting; drawing and saving following types of plots using Matplotlib – line plot, bar graph, histogram Customizing plots: adding label, title, and legend in plots.</p> <p>Unit 2: Database Query using SQL</p> <p>Revision of database concepts and SQL commands covered in class XI Math functions: POWER (), ROUND (), MOD (). Text functions: UCASE ()/UPPER (), LCASE ()/LOWER (), MID ()/SUBSTRING ()/SUBSTR (), LENGTH (), LEFT (), RIGHT (), INSTR (), LTRIM (), RTRIM (), TRIM (). Date Functions: NOW (), DATE (), MONTH (), MONTHNAME (), YEAR (), DAY (), DAYNAME ().</p>
August	<p>Unit 2: Aggregate Functions: MAX (), MIN (), AVG (), SUM (), COUNT (); using COUNT (*). Querying and manipulating data using Group by, Having, Order by. Working with two tables using equi-join</p> <p>Unit 4: Societal Impacts</p> <p>Digital footprint, net and communication etiquettes, data protection, intellectual property rights (IPR), plagiarism, licensing and copyright, free and open source software (FOSS), cybercrime and cyber laws, hacking, phishing, cyber bullying, overview of Indian IT Act.</p> <p>E-waste: hazards and management.</p> <p>Awareness about health concerns related to the usage of technology.</p>
September	Revision for Half Yearly
October	<p>Unit 3: Introduction to Computer Networks</p> <p>Introduction to networks, Types of network: PAN, LAN, MAN, WAN. Network Devices: modem, hub, switch, repeater, router, gateway Network Topologies: Star, Bus, Tree, Mesh. Introduction to Internet, URL, WWW, and its applications- Web, email, Chat, VoIP. Website: Introduction, difference between a website and webpage, static vs dynamic web page, web server and hosting of a website.</p> <p>Web Browsers: Introduction, commonly used browsers, browser settings, add-ons and plug-ins, cookies.</p>
November	Project Work and Revision for Pre-Board



December	Revision for Pre-Board and Exam
January	Re-Pre Board and Board Practical
February	Board Practical and Revision
<u>Syllabus</u>	
Unit Test -1	Unit 1: Data Handling using Pandas -I
Mid-Term	Unit 1: Data Handling using Pandas –I & Data Visualization Unit 2: Database Query using SQL Unit 4: Societal Impacts
Unit Test - 2	Unit 3: Introduction to Computer Networks
Final Term	Complete Syllabus

**CLASS – XII**

**SYLLABUS 2023-24**  
**SUBJECT- Physical Education**

<p>April</p>	<p><b>Unit 1: Sports Events Mgt</b>  <b>Functions of Sports Events Management (Planning, Organising, Staffing, Directing &amp; Controlling)</b>  <b>2. Various Committees &amp; their Responsibilities (pre; during &amp; post)</b>  <b>3. Fixtures and their Procedures – Knock-Out (Bye &amp; Seeding) &amp; League (Staircase, Cyclic, Tabular method) and Combination tournaments.</b>  <b>4. Intramural &amp; Extramural tournaments – Meaning, Objectives &amp; Its Significance</b>  <b>5. Community sports program (Sports Day, Health Run, Run for Fun, Run for Specific Cause &amp; Run for Unity)</b></p>
<p>May</p>	<p><b>Unit 2:</b>  <b>Children &amp; Women in Sports</b>  <b>1. Exercise guidelines of WHO for different age groups.</b>  <b>2. Common postural deformities-knock knees, flat foot, round shoulders, Lordosis, Kyphosis, Scoliosis, and bow legs and their respective corrective measures.</b>  <b>3. Women’s participation in Sports – Physical, Psychological, and social benefits.</b>  <b>4. Special consideration (menarche and menstrual dysfunction)</b></p>
<p>July</p>	<p><b>Unit 3:</b>  <b>Yoga as Preventive measure for Lifestyle Disease</b>  <b>1. Obesity: Procedure, Benefits &amp; Contraindications for Tadasana, Katichakrasana, Pavanmuktasana, Matsayasana, Halasana, Pachimottansana, Ardha – Matsyendrasana, Dhanurasana, Ushtrasana, Suryabedhan pranayama.</b>  <b>2. Diabetes: Procedure, Benefits &amp; Contraindications for Katichakrasana, Pavanmuktasana, Bhujangasana, Shalabhasana, Dhanurasana, Supta-Vajarasana</b>  <b>Paschimottanasana-a, Ardha-Mastendrasana, Mandukasana, Gomukasana, Yogmudra, Ushtrasana, Kapalabhati.</b>  <b>3. Asthma: Procedure, Benefits &amp; Contraindications for Tadasana, Urdhwahastottansana, UttanMandukasana-a, Bhujangasana, Dhanurasana, Ushtrasana, Vakrasana, Kapalbhati, Gomukhasana Matsyaasana, Anuloma-Viloma.</b>  <b>4. Hypertension: Procedure, Benefits &amp; Contraindications for Tadasana, Katichakransan, Uttanpadasana, Ardha Halasana, Sarala Matyasana, Gomukhasana,</b>  <b>Unit 4:</b>  <b>Physical Education and Sports for CWSN (Children with Special Needs - Divyang)</b>  <b>1. Organizations promoting Disability Sports (Special Olympics; Paralympics; Deaflympics)</b>  <b>2. Concept of Classification and Divisioning in Sports.</b>  <b>3. Concept of Inclusion in sports, its need, and Implementation;</b>  <b>4. Advantages of Physical Activities for children with special needs.</b>  <b>5. Strategies to make Physical Activities assessable for children with special needs</b></p>
<p>August</p>	<p><b>Unit 5:</b>  <b>Sports &amp; Nutrition</b>  <b>1. Concept of balanced diet and nutrition</b>  <b>2. Macro and Micro Nutrients: Food sources &amp; functions</b>  <b>3. Nutritive &amp; Non-Nutritive Components of Diet</b>  <b>4. Eating for Weight control</b>              – A Healthy Weight, The Pitfalls of Dieting, Food Intolerance, and Food Myths  <b>5. Importance of Diet in Sports-Pre, During and Post competition</b>  <b>Unit 6:</b>  <b>Test &amp; Measurement in Sports</b>  <b>1. Fitness Test – SAI Khelo India Fitness Test in school:</b>  <b>Age group 5-8 years/ class 1-2: BMI, Flamingo Balance Test, Plate Tapping Test</b></p>

	Age group 9-18yrs/ class 4-12: BMI, 50mt Speed test, 600mt Run/Walk, Sit & Reach flexibility test, Strength Test (Partial Abdominal Curl Up, Push-Ups for boys, Modified Push-Ups for girls). Half-Turn, Jumping full-turn
September	Revision for Half Yearly Exams
October	<p>Unit 7 :</p> <p>Physiology &amp; injuries in Sport</p> <ol style="list-style-type: none"> <li>1. Physiological factors determining components of physical fitness</li> <li>2. Effect of exercise on the Muscular System</li> <li>3. Effect of exercise on the Cardio-Respiratory System</li> <li>4. Physiological changes due to aging</li> <li>5. Sports injuries: Classification (Soft Tissue Injuries -Abrasion, Contusion, Laceration, Incision, Sprain &amp; Strain; Bone &amp; Joint Injuries - Dislocation, Fractures - Green Stick, Comminuted, Transverse Oblique &amp; Impacted)</li> </ol>
November	<p>Unit: 8 Biomechanics and Sports</p> <ol style="list-style-type: none"> <li>1. Newton's Law of Motion &amp; its application in sports</li> <li>2. Types of Levers and their application in Sports.</li> <li>3. Equilibrium – Dynamic &amp; Static and Centre of Gravity and its application in sports</li> <li>4. Friction &amp; Sports</li> <li>5. Projectile in Sports</li> </ol> <p>Unit: 9</p> <p>Psychology and Sports</p> <ol style="list-style-type: none"> <li>1. Personality; its definition &amp; types (Jung Classification &amp; Big Five theory)</li> <li>2. Motivation, its type &amp; techniques.</li> <li>3. Exercise Adherence: Reasons, Benefits &amp; Strategies for Enhancing it</li> <li>4. Meaning, Concept &amp; Types of Aggressions in Sports</li> <li>5. Psychological Attributes in Sports – Self-Esteem, Mental Imagery, Self-Talk, Goal Setting</li> </ol>
December	<p>Unit 10: Training in Sports</p> <ol style="list-style-type: none"> <li>1. Concept of Talent Identification and Talent Development in Sports</li> <li>2. Introduction to Sports Training Cycle – Micro, Meso, Macro Cycle.</li> <li>3. Types &amp; Methods to Develop – Strength, Endurance, and Speed.</li> <li>4. Types &amp; Methods to Develop – Flexibility and Coordinative Ability.</li> <li>5. Circuit Training - Introduction &amp; its importance</li> </ol>
January	Revision for Board Exam and Practical
February	Conduct of Practical
<b>Syllabus</b>	

<b>Unit Test -1</b>	<b>Unit 1: Sports Event Mgt</b> <b>Unit 2: Children and women in sports</b>
<b>Mid-Term</b>	<b>Unit 3: Yoga as Preventive measure for Lifestyle Disease</b> <b>Unit 4: Physical Education and Sports for CWSN (Children with Special Needs – Divyang)</b> <b>Unit 5: Sports &amp; Nutrition</b> <b>Unit 6: Test and Measurement in sports</b> <b>Addition of Unit Test 1</b>
<b>Unit Test - 2</b>	<b>Unit 7 : Physiology &amp; injuries in Sport</b>
<b>Final Term</b>	<b>Unit 8 : Unit: 8 Biomechanics and Sports</b> <b>Unit 9: Psychology and Sports</b> <b>Unit 10 :Training in sports</b> <b>Addition of complete syllabus</b>
<b>Deleted(If Any as per your convenience)</b>	
<b>As per mentioned in CBSE Syllabus</b>	

**CLASS- XII****SYLLABUS 2022-23**  
**SUBJECT-Information Technology**

April	<b>Unit 1:DATABASE CONCEPTS – RDBMS TOOL</b> Basics of RDBMS. SQL – Creating and Opening Database. Creating and populating tables. Modifying the content and structure of table. Ordering and Grouping. Operating with multiple tables.
May	<b>Unit 2: Operating Web Based Applications</b> Online Reservation Systems. E-Governance. Online Shopping and Bill payments. Online Tutorials and Tests. Project Management – Web Based Application development. Project essentials and tips. Case Study - Online Game. Case Study - Online Quiz. Case Study – Online Bill Calculator.
July	<b>Unit 1: Communication Skills- IV</b> <b>Unit 2: Self-management Skills- IV</b> <b>Unit 3: Information and Communication Technology Skills- IV</b>
August	<b>Unit 4: Work Integrated Learning IT – DMA</b> Identification of Work Areas. Work Experience.
September	Revision for Half Yearly
October	Fundamentals of Java programming, Introduction to Java, Object Oriented Programming, Java Language Elements, Operators, Control Flow, Array, Class Design, Exception Handling, Assertions, Threads, Wrapper Classes, String Manipulation
November	Introduction To MYSQL Classification of MYSQL commands (DDL, DML) Data Types in MYSQL (char, varchar, decimal, int, date, time) Create database Create table View structure of a table Add constraints in table Modify structure Show all tables created in a database Delete structure
December	<b>UNIT 5: FUNDAMENTALS TO JAVA PROGRAMMING</b> Introduction to Object Oriented Programming To understand various data types (primitive) and purpose of each data type To understand the need and usage of variables To understand usage of operators (assignment, arithmetic, relational, logical, bitwise) To understand how to attach a code with components like JButton, JLabel, JTextField and create a simple application on JFrame To understand the use of various components like JTextarea, JRadiobutton, JCheckbox, jPasswordField, JListbox, jComboBox, JTable, JOptionPane, JPanel To understand when to use selection statements (if, if else and switch case)
January	<b>Components of IDE</b> Understand and change Properties and methods of Components like JButton, JLabel, JTextField, JTextarea, JRadiobutton, JCheckbox, jPasswordField, JListbox, jComboBox

February	Revision & Annual Exams
<b>Syllabus</b>	
Unit Test -1	Unit 1:Introduction to Fundamentals of Computer and its use UNIT 2: NETWORKING AND INTERNET
Mid-Term	Unit 1:Introduction to Fundamentals of Computer and its use UNIT 2: NETWORKING AND INTERNET UNIT 3: OFFICE AUTOMATION TOOLS Unit 1 : Communication Skills-III Unit 2 : Self-Management Skills-III Unit 3 : ICT Skills-III
Unit Test - 2	Unit 3: Database concepts and the Structured Query Language
Final Term	Complete Syllabus

**CLASS- XII****SYLLABUS 2023-24  
SUBJECT-Political Science**

April	Part A- contemporary world politics 1.End of bipolarity 2. Contemporary centers of power
May	3.contemporaray South Asia 4.international organisation
July	5.Security in the contemporary world 6.Environment and natural resources 7.globalisation
August	Part -B - politics in India since independence 1.challenges of nation building 2.era of one party dominance 3.politics of planned development
September	4.India's external relations Half yearly exam
October	5. challenges to and Restoration of the Congress system 6.the crisis of democratic order
November	7.regional aspiration 8.Recent development in Indian politics
December	<u>Revision</u>
January	
February	
<u>Syllabus</u>	
Unit Test -1	End of bipolarity Contemporary centers of power Contemporary South Asia International organisations
Mid-Term	End of bipolarity Contemporary centers of power Contemporary South Asia International organisations Security in the contemporary world Environment and natural resources Globalization Challenges of nation building One party dominance Politics of plant development India's external relations
Unit Test - 2	Challenges to and Restoration of the Congress system The crisis of democratic order Regional aspirations
Final Term	<u>PartA-contemporary world politics</u> <u>PartB-politics in India since independence</u>

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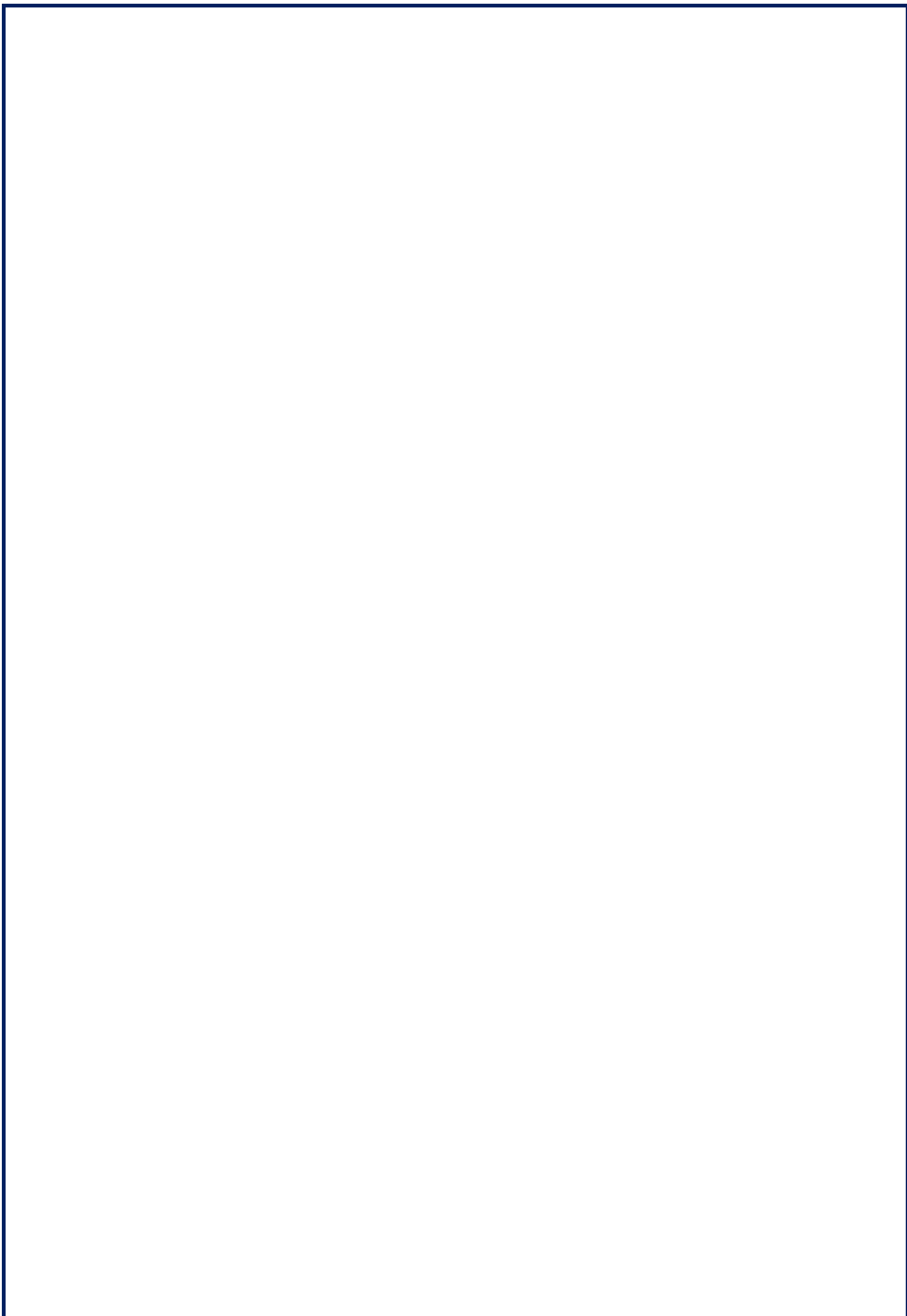
**CLASS- XII****SYLLABUS 2023-24**  
**SUBJECT- Business Administration**

April	<p>Part “B” Unit 1: Meaning, Definition of Management</p> <ul style="list-style-type: none"> <li>• To understand the meaning ,definition &amp; concept of mgt</li> <li>• Features and Significance of mgt</li> <li>• Levels of mgt</li> <li>• Concept of management &amp; Administration</li> </ul>
May	<p>Part “B” Unit 2: Concept of Management</p> <ul style="list-style-type: none"> <li>• Nature of Mgt</li> <li>• Concepts and thoughts of mgt</li> <li>• Principles of Management</li> </ul> <p>Unit 2: Part ” A”</p> <p>Self Management Skills</p> <ul style="list-style-type: none"> <li>• Managing Stress ways</li> <li>• Personality and Personality traits</li> <li>• Common Personality disorders</li> </ul>
July	<p>Part “B” Unit 3: Functions of Management</p> <ul style="list-style-type: none"> <li>• Planning</li> <li>• Organizing</li> <li>• Staffing</li> <li>• Directing</li> <li>• Controlling</li> <li>• Coordination</li> </ul> <p>Part “B” Unit 4: Communication</p> <ul style="list-style-type: none"> <li>• Introduction, importance of Communication, Definition,Method</li> <li>• Significance of Communication</li> <li>• Types of Communication</li> <li>• Features of Effective Communication</li> <li>• Hurdles of Communication</li> </ul>
August	<p>Part “B” Unit 5: Motivation and its importance</p> <ul style="list-style-type: none"> <li>• Understand the meaning and importance of management</li> <li>• Definition of motivation</li> <li>• Features of motivation</li> <li>• Significance of motivation</li> <li>• Theories of Motivation</li> <li>• Methods of motivation and Inspiration</li> </ul> <p>Part “B” Unit 6: Leadership</p> <ul style="list-style-type: none"> <li>• Meaning Definition and Importance of Leadership</li> <li>• Types of Leaders</li> <li>• Characteristics of a good leader</li> <li>• Leadership Styles</li> </ul> <p>Unit 3 : Part “A” SKILLS IV</p> <ul style="list-style-type: none"> <li>• Information and Communication Technology</li> </ul> <p>Unit 4: Part “A”</p> <ul style="list-style-type: none"> <li>• Entrepreneurial Skills</li> </ul>
September	Revision and Mid Term Exams
October	<p>Part “B” Unit 7 : Social Responsibility of Business</p> <ul style="list-style-type: none"> <li>• Meaning of Social Responsibility</li> <li>• Business and society</li> <li>• Concept of Social Responsibility</li> <li>• Importance of Social Responsibility</li> </ul>
November	<p>Part “B”Unit 8: Information technology and Business</p> <ul style="list-style-type: none"> <li>• Meaning ,Definition and Importance of Information technology</li> <li>• Meaning of E-business</li> <li>• Merits and De-merits of E-business</li> </ul> <ul style="list-style-type: none"> <li>• Preparation of Project for Board Practical</li> </ul>
December	<p>Revision for Pre-board Exams</p> <ul style="list-style-type: none"> <li>• Preparation of Project for Board Practical</li> </ul>

January	Revision for Board Exams
February	Board Exam Practical
<u>Syllabus</u>	
Unit Test -1	Part " A" Self Mgt Skills IV Part " B" Unit 1: Introduction of Mgt Unit 2 : Concept of Mgt
Mid-Term	Part "A Unit 3: Entrepreneurial Skills Unit 4: Information and Communication Technology Part " B" Unit 3: Function of Mgt Unit 4: Communication Unit 5: Motivation Unit 6: Leadership & complete Syllabus covered till August
Unit Test - 2	Part " B" Unit 7: Social Responsibility of Business
Final Term	Part "B" Unit 8: Information Technology and Business & Complete Syllabus

**CLASS- XII****SYLLABUS 2023-24**  
**SUBJECT- History**

April	BRICKS, BEADS AND BONES KINGS , FARMERS AND TOWNS
May	KINGSHIP, CASTE AND CLASS THINKERS, BELIEFS AND BUILDINGS
July	THROUGH THE EYES OF TRAVELLERS BHAKTI , SUFI TRADITIONS
August	AN IMPERIAL CAPITAL ( VIJAYNAGAR ) PEASANTS , ZAMINDARS AND STATES
September	Half Yearly Exams
October	COLONIALISM AND THE COUNTRYSIDE REBELS AND THE RAJ
November	MAHATMA GANDHI AND THE NATIONAL MOVEMENT FRAMING OF THE CONSTITUTION
December	Pre- board Exams
January	Revision of Sample papers
February	Conduct of Practicals
<b>Syllabus</b>	
Quarterly Exams	CHAPTERS COVERED IN APRIL AND MAY
Mid-Term	ALL THE CHAPTERS COVERED FROM APRIL TO SEPTEMBER
Practice test	REBELS AND THE RAJ MAHATMA GANDHI AND THE NATIONAL MOVEMENT
Final Term Preboard	FULL SYLLABUS



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